

**Fairfield City School District:
Excellence, preparation for life, opportunities for all!**

BOARD OF EDUCATION MEETING AGENDA

JANUARY 11, 2018

**ORGANIZATIONAL MEETING/SPECIAL MEETING 6:30 PM
CATHERINE D. MILLIGAN COMMUNITY ROOM**

OPENING OF THE MEETING – CALL TO ORDER

President Pro Tem – Dan Hare

OATH OF OFFICE FOR NEWLY ELECTED BOARD OF EDUCATION MEMBERS

- A. Oath of office for Board of Education members Mr. Brian Begley, Mr. Michael Berding, and Mr. Dan Hare, effective January 1, 2018 through December 31, 2021, and Mrs. Carrie O’Neal, effective January 1, 2018 through December 31, 2019.

CALL TO ORDER

PLEDGE OF ALLEGIANCE – Carrie O’Neal

ROLL CALL

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

ELECTION OF THE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2018
(ORC 3313.14)

A. Nominations

(If more than one person is nominated, the President Pro Tem shall publicly call the roll of the Board and ask the members to vote their choice. If only one person is nominated, a motion to close nominations, a second, and a vote by acclamation will elect the President.)

Nominator_____ Nominee_____

Nominator_____ Nominee_____

Motion to close nominations: _____; **2nd:** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President Pro Tem declares _____ elected President of the Fairfield Board of Education for 2018

B. Oath of Office for the President

C. President Pro Tem directs the Treasurer to acknowledge in the minutes that the oath has been given.

D. President presides from this point forward.

ELECTION OF THE VICE PRESIDENT OF THE FAIRFIELD BOARD OF EDUCATION FOR 2018 (ORC 3313.14)

A. Nominations (same procedure applies)

Nominator_____ Nominee_____

Nominator_____ Nominee_____

Motion to close nominations: _____; **2nd:** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares _____ elected Vice President of the Fairfield Board of Education for 2018

B. Oath of Office for the Vice President

C. President directs the Treasurer to acknowledge in the minutes that the oath has been given.

NEW BUSINESS/BOARD RECOMMENDATIONS

A. Establish 2018 meeting dates, times and location (ORC 3313.15)

Suggestion:

Work Sessions: 1st Thursday of the month
6:30 P.M.
Fairfield Administration Building
Large Conference Room
4641 Bach Lane
(There will be no work session in April or July.)

Regular Sessions: 3rd Thursday of the month
6:30 P.M.
Fairfield Senior High School
Catherine D. Milligan Community Room
8800 Holden Blvd.
(Exceptions: There will be no regular session meeting in January. The regular session meeting for April will take place at South Elementary. The regular session meeting for June will be on June 28, rather than June 21.)

B. Consider establishment of a Board service fund for 2018 in the amount of \$9,942.00. (ORC 3315.15).

C. Recommend approval of the following standing authorizations for 2018:

1. Authorize the Treasurer to secure advances from the Auditor when funds are available and payable to the district.
2. Authorize the Treasurer to borrow short-term funds as needed for cash flow purposes.
3. Authorize the Treasurer to invest inactive funds whenever funds are available.
4. Authorize the Treasurer to modify appropriations and advance money from fund to fund as needed. Modifications must then be presented to the Board for approval.
5. Authorize the Treasurer to pay all bills within the limits of the appropriation resolution as bills are received and when the merchandise has been received in good condition.
6. Authorize the Treasurer to utilize the legal firm of Dinsmore & Shohl when fiscal legal opinions are required.
7. Authorize the Treasurer to dispose of assets or property (not exceeding \$10,000 in value) that are no longer needed.
8. Authorize Superintendent or Designee to act as purchasing agent for the district to make purchases of supplies and/or services within the limits of the appropriation measure.
9. Authorize the Superintendent or Designee during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's office.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy.

10. Authorize the Superintendent or Designee, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's /Designee's acceptance.
11. Authorize the Director of Curriculum and Instruction, Assistant Superintendent, Director of Special Services and Director of Business Operations to approve professional day requests for certificated and classified employees for state meetings, workshops, and events in an amount not to exceed the limits in the Annual Appropriation, Board Policy, and negotiated contracts.
12. Authorize members of the Board to attend workshops, seminars and meetings for Professional Development and to benefit the academic and financial status of district.

- 13. Recommend that in accordance with Section 3313.26, ORC that the Board waive the reading of minutes from previous meetings.

D. Appointments to OSBA and City Committees

- 1. Legislative Liaison to OSBA/Federal Relations Network _____
- 2. Parks and Recreation Board _____
- 3. Planning Commission _____

(Any of items “A” through “D” may be voted upon separately at the request of any Board member.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

PRESENTATIONS/RESOLUTIONS

- A. School Board Recognition Month – Gina Gentry-Fletcher
- B. Master Facilities Maintenance Plan – Tom Weiser

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel – Licensed

- 1. Resignations
 - a. Rhonda Rains, Senior High, Science
(effective at the end of the day January 5, 2018; for personal reasons)
- 2. Leaves of Absence
 - a. Elise Smith, South, 4th grade Math
(effective January 22, 2018 through January 31, 2018; for childrearing purposes)

3. Employment

- a. Elisa White, District, School Psychologist, an additional fourteen (14) days (effective for the 2017-2018 school year, to cover a psychologist vacancy)
- b. Extracurriculars 2017-18

Freshman

Logan Estes, Basketball, Assistant Boys

Middle – Creekside Middle

Jennifer Lewis, Drama Club Director

c. Volunteer

James Sawyer, Crossroads Middle, Basketball

(The above-noted person is recommended for approval as volunteer coach for the 2017-2018 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

B. Personnel -- Classified

1. Resignations

- a. Dennis Edwards, Transportation, Bus Driver (effective the end of the day January 5, 2018; for personal reasons)
- b. Glennis McFarland, West, Custodian (effective the end of the day January 5, 2018; for personal reasons)

2. Employment

- a. Maegan Noland, Administration Building, Confidential Secretary III (effective January 16, 2018; for a replacement position)

3. Promotion

- a. Margaret Wahoff, Central, Food Service Assistant, promoted to Crossroads, Cook (effective January 2, 2018; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

C. Item for Board Discussion

1. Policies

- a. BCFA – Business Advisory Committee to the Board – Lani Wildow
- b. EBBA – First Aid – Jeff Madden
- c. EBBA-R – First Aid – Jeff Madden
- d. IGDJ – Interscholastic Athletics – Jeff Madden
- e. JEDA – Truancy – Jeff Madden
- f. JFG – Interrogations and Searches – Jeff Madden
- g. JFG-R – Interrogations and Searches – Jeff Madden
- h. IGD – Cocurricular and Extracurricular Activities – Roger Martin
- i. JEFB – Released Time for Religious Instruction – Roger Martin

D. Other Items for Board Action

- 1. Recommend approval of a contract for the soccer / lacrosse field turf to The Motz Group, 3607 Church Street, Cincinnati, Ohio 45244, in an amount not to exceed six hundred and fifty-five thousand dollars (\$655,000.00).

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

ASSISTANT SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel Licensed

1. Employment

a. Substitute Teachers

Kyle Smith

(All recommendations are for the 2017-18 school year at a rate of \$89 per day.)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

TREASURER’S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meeting:

December 21, 2017 – Regular Meeting

B. Recommend approval of the financial reports for the month of December 2017.

C. Recommend approval of the 2017-2018 Amended Appropriations Resolution.

D. Recommend approval of the following donation:

- 1. A donation of \$100 from Charles and Vickey Sasser (State Farm Insurance) to the Fairfield High School National Honor Society food cupboard.

Total donations for 2018: \$100.00

E. Recommend approval of the fiscal year 2019 Tax Budget that will be submitted to the Butler County Auditor’s Office.

F. Recommend approval of the following rates to be paid to seasonal and sporadic athletic workers, effective January 1, 2018:

Scorekeepers/Timers/Ticket takers:	\$28 per game
Site Managers:	\$60 per game
Bookkeeper:	\$150 per tournament

G. Recommend approval of Nancy Lane to act as designee for Board of Education members Brian Begley, Michael Berding, Dan Hare and Carrie O’Neal to fulfill the Public Records Act training requirement as required by Policy KBA – Public’s Right to Know.

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

COMMITTEE REPORTS

- A. Legislative Update – Balena Shorter
- B. Butler Tech – Michael Berding
- C. Parks and Recreation – Carrie O’Neal
- D. Planning Commission – Brian Begley

ANNOUNCEMENTS

January 15, 2018 – Martin Luther King Day (No School)
 January 22, 2018 – End of 1st Semester Grades 9-12; End of 2nd Quarter Grades K-8
 February 1, 2018 – Board Meeting (Work Session), 6:30 PM, FAB Conference Room A

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS

The discipline and compensation of a public employee(s) or official(s) 121.22 (G) (1)

Motion to convene executive session: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

President convenes executive session at _____ **P.M.**

President resumes regular meeting at _____ **P.M.**

ADJOURNMENT

Motion to adjourn: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O'Neal** _____ **Shorter**

President declares motion _____.

President adjourns meeting at _____ **P.M.**